



# Wingham Junior Rugby League Football Club

## NOMINATION FORM

This form can be used to nominate a person for positions on the Wingham Junior Rugby League Football Club that are specified in the Constitution.

<b>AGM Year:</b>	<b>2024</b>
<b>Name of nominee:</b>	
<b>Executive Positions:</b>	<input type="checkbox"/> President <input type="checkbox"/> Vice President <input type="checkbox"/> Secretary/Public Officer <input type="checkbox"/> Treasurer <input type="checkbox"/> Registrar
<b>Other:</b>	<input type="checkbox"/> General Committee <input type="checkbox"/> Canteen Coordinator/General Committee <input type="checkbox"/> Social Media Coordinator/General Committee <input type="checkbox"/> Event/Fundraising Coordinator/General Committee <input type="checkbox"/> Referee Coordinator/General Committee <input type="checkbox"/> Coaching Coordinator/ General Committee
I have read and agree to the requirements of the Position Description and accept the nomination.	Signed – Nominee
I hereby nominate the above person for the position/s indicated.	Signed – Nominator

Please forward signed form to [admin@winghamjuniortigers.com.au](mailto:admin@winghamjuniortigers.com.au)

**Term:**

Each committee member shall hold office for one year from date of AGM.

**Election of Committee:**

- (i) Nominations of candidates for election as office-bearers of the Association or as ordinary members of the committee:
  - (a) Must be made through completing application either by hardcopy or online submission to the Club Secretary.
  - (b) Must be delivered to the secretary of the Association at least 48 hours before the date fixed for the holding of the Annual general Meeting at which the election is to take place.
- (ii) If insufficient nominations are received to fill any vacancies on the Executive, nominations are to be received at the Annual General Meeting
- (iii) If insufficient nominations are received to fill a vacancy on the Executive, a candidate may propose or second himself or herself for election or re-election
- (iv) If insufficient further nominations are received, any vacant positions remaining on the Executive are taken to be casual vacancies.
- (v) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (vi) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- (vii) The ballot for the election of office-bearers and ordinary members of the committee is to be conducted at the Annual General Meeting in such usual and proper manner as the committee may desire.

**Nomination Close Date:**

Nominations must be submitted to the Wingham JRL Secretary by no later than 5pm Friday 13<sup>th</sup> September 2024. Please complete the nomination form on the first page.

## **2024 Annual General Meeting**

The 2024 Wingham JRL AGM will be held on:

**Monday 16th September 2024 at Wingham Complex Clubroom at 6.00pm.**

Nominations of candidates for election as office-bearers of the Association or as ordinary members of the committee close at 5.00pm Friday 13<sup>th</sup> September 2024.

Please find below, some important information regarding the AGM and the role of the committee.

### **The Role and Responsibilities of Committee and Committee Members:**

The Committee manages the business, functions and affairs of the Club.

Members of the Committee must be at least 18 years of age and be a financial member of the Club (i.e. be a parent or legal guardian of a registered player or registered volunteer).

All Committee members are volunteers, committing one full year (both in and out of season) of their time to ensure that the functions and affairs of the club are managed and to ultimately ensure that the players have a safe, enjoyable and rewarding experience playing rugby league.

Without the volunteers, we do not have a Club and as such, it is expected that all Club and Committee members shall:

- acknowledge that every Committee member is a volunteer;
- treat all Committee members fairly, openly and with respect;
- foster and promote that all Committee members' views are valued and are required for the efficient and effective running of the Club; and
- balance and represent the interests of the players, the Club, and the League more broadly in the discussions and considerations, rather than any personal or team interests
- assist with general duties, such as; canteen duties, line marking, field set up, packing up of fields, cleaning of grounds etc
- promote and participate in Club functions, such as; trivia night, presentation day and other events

Please note, that the role of a committee person does not cease with any other additional roles that a committee person may act in, such as: coaching, sports trainers, league safe, registrar, canteen manager etc.